

MINUTES OF THE MEETING HELD ON WEDNESDAY JUNE 26, 2024

7:30 A.M.

AHA Commissioners Present: Chair Arthur Wing; Vice Chair Mike Thurston- Excused; Commissioner Celia McGuckian; Commissioner Jennifer Kimble – via Zoom; Commissioner Spofford; Commissioner Gagnon

AHA Staff Present: Executive Director Martin Szydlowski; Deputy Director Mary Young, Senior Director of Housing Programs, Property Management and Resident Services; Darrell Turcotte; Finance Director, Lynn Williams, Maintenance Director; Gerry Bernatchez, Resident Services Director; Susan Simpson. Director of Public Housing and HCV Programs; Dawn Comeau; Senior Residential Property Manager Bruce Merrill; Human Resource Administrator Tamara Rouleau

AHDC Staff Present: Procurement and Contracting Officer, Joseph Menard

Chair Wing moved the meeting to enter into the Executive Session at 7:30 A.M.

Commissioner Spofford moved the Minutes of the AHA Meeting held on May 29, 2024 be accepted as presented, which was seconded by Commissioner Kimble. All in favor.

REPORT OF EXECUTIVE DIRECTOR:

Executive Director Szydlowski reported to the Board that staff for both Auburn Housing Authority and Auburn Housing Development Corporation had completed training in June, which included e-Procurement in New Orleans and PHADA Conference attended in New Orleans which was also attended by AHA Chair Art Wing.

Mr. Szydlowski and President of AHDC Board, Sharon Bergeron met with Mayor Harmon in June to discuss possible Tax Credit developments and to notify him of the understanding of both the process and the partners involved and to work together to develop more senior, affordable housing in Auburn.

Mr. Szydlowski notified the board that he met with the Phil Crowell, City Manager of Auburn and Glen Holms, Director of Economic and Community Development to provide them with background of our overall occupancy rate and the issues related to filling vacant units.

Mr. Szydlowski closed by informing the board that our grant submission to CDBG in the amount of \$500,000 for the Poland development has been approved, and the funding period will be 2025 instead of the current year.

Commissioner Gagnon moved the Monthly Reports be accepted as presented, which was seconded by Commissioner Kimble. All in favor.

There was no Open Session

There were no Communications or Bills

NEW BUSINESS:

1. Approve Revised HCV Admin Plan (per Compliance Review)

RESOLUTION 3356

BE IT RESOLVED by the Commissioners of the Auburn Housing Authority to Approve Revised HCV Admin Plan. Commissioner Kimble moved the foregoing resolution, which was seconded by Commissioner Spofford.

AYES: 5 NAYS:0
Kimble
Spofford
Wing
McGuckian
Gagnon

2. Approve/Adopt Section 3 Policy (per Compliance Review)

RESOLUTION 3357

BE IT RESOLVED by the Commissioners of the Auburn Housing Authority to Approve / Adopt Section 3 Policy. Commissioner Spofford moved the foregoing resolution, which was seconded by Commissioner Gagnon.

AYES: 5 NAYS:0
Spofford
Gagnon
Wing
McGuckian
Kimble

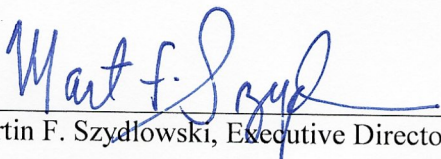
3. Accept Roak Block March 31, 2024 Audited Financial Statement

RESOLUTION 3358

BE IT RESOLVED by the Commissioners of the Auburn Housing Authority to Accept Roak Block March 31, 2024 Audited Financial Statement. Commissioner McGuckian moved the foregoing resolution, which was seconded by Commissioner Gagnon.

AYES: 5 NAYS:0
McGuckian
Gagnon
Wing
Kimble
Spofford

Commissioner Gagnon moved the meeting be adjourned at 9:10 A.M., which was seconded by Commissioner Kimble. All in favor.



Martin F. Szydlowski, Executive Director