

**MINUTES OF THE MEETING HELD ON WEDNESDAY MARCH 27, 2024
7:30 A.M.**

AHA Commissioners Present: Chair, Arthur Wing; Vice Chair, Mike Thurston; Commissioner, Celia McGuckian; Commissioner Jennifer Kimble – via Zoom; Commissioner, Ron Spofford; Commissioner, Nicholas Gagnon,

AHA Staff Present: Executive Director; Martin Szydlowski- Via Zoom; Senior Residential Property Manager; Bruce Merrill, Human Resource Administrator; Tamara Rouleau, Finance Director; Lynn Williams, Deputy Director; Mary Young, Maintenance Director; Gerry Bernatchez, Senior Director of Housing Programs, Property Management and Resident Services; Darrell Turcotte. Director of Public Housing and HCV Programs; Dawn Comeau.

AHDC Staff Present: Procurement and Contracting Officer, Joseph Menard

EXECUTIVE SESSION:

Vice Chair Thurston moved the Auburn Housing Authority regular meeting enter into the Executive Session, which was seconded by Commissioner McGuckian. All in favor.

Legal Matters

Commissioner Spofford moved to enter into the regular meeting at 7:57 A.M., which was seconded by Commissioner McGuckian. All in favor.

Commissioner Kimble moved, the minutes of the February 28, 2024 meeting be accepted as presented, which was seconded by Commissioner Gagnon. All in favor

Executive Director Szydlowski notified the board members that HUD has approved Auburn Housing Authority to contract with the sole bidder to the Family Development pipes project, due to the fact that there was only one bidder on this project, HUD must approve to move forward. Mr. Szydlowski also informed the board that the CFP-23 budget, as well as the 5 Year Capital Plan 2023-2027 have also been approved by HUD, which will allow us to commence with projects in the 2023 budget year for CFP and one of the projects will be the modernization of the elevators at Towne House.

Mr. Szydlowski also announced the upcoming arrival of the new washer and dryers at all buildings.

Commissioner Kimble moved, the Monthly Reports be accepted as presented, which was seconded by Commissioner Spofford. All in favor.

There was no Open Session

There were no Communications or Bills

NEW BUSINESS:

1. Review Barker Mill 2024 Budget FYE December 31, 2023
2. Review Roak Block 2024 Budget FYE December 31, 2023

3. Authorize Executive Director to enter into contract with Damon Mechanical in the amount of \$723,252 for plumbing and heating services at Family Development to be funded with proceeds from the recently awarded capital fund emergency grant.

RESOLUTION 3347

BE IT RESOLVED by the Commissioners of the Auburn Housing Authority to Authorize Executive Director to enter into contract with Damon Mechanical in the amount of \$723,252 for plumbing and heating services at Family Development to be funded with proceeds from the recently awarded capital fund emergency grant. Commissioner McGuckian moved the foregoing resolution, which was seconded by Commissioner Kimble.

AYES: 6 NAYS:0
McGuckian
Kimble
Wing
Thurston
Spofford
Gagnon

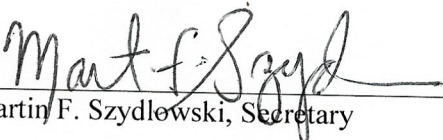
4. Authorize the Executive Director to enter into a contract with TKE in the amount of \$240,000 for elevator modernization at Towne House to be funded through annual Capital Fund Program money.

RESOLUTION 3348

BE IT RESOLVED by the Commissioners of the Auburn Housing Authority to Authorize the Executive Director to enter into a contract with TKE in the amount of \$240,000 for elevator modernization at Towne House to be funded through annual Capital Fund Program money. Commissioner Kimble moved the foregoing resolution, which was seconded by Commissioner McGuckian.

AYES:6 NAYS:0
Kimble
McGuckian
Wing
Thurston
Spofford
Gagnon

Commissioner Thurston moved the meeting be adjourned at 8:39 A.M., which was seconded by Commissioner Gagnon. All in favor.


Martin F. Szydlowski, Secretary